***TEMPLATE***

**Workshop Evaluation Form**

**Workshop name:**

**Training location:**

**Date:**

1) What is your overall assessment of the event? (1 = insufficient to 5 = excellent)

1 2 3 4 5

2) Which topics or aspects of the workshop did you find most interesting or useful?

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| --- | --- |
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3) Did the workshop achieve the programme objectives?

 Yes No Somehow

If not, why?

4) Knowledge and information gained from participation at this event?

Met your expectations Yes No Somehow

Will be useful/applicable in my work Definitely Mostly Somehow Not applicable

5) How would you assess the expertise / knowledge of the expert <name>? (1 = insufficient to 5 = excellent)

1 2 3 4 5

6) How do you think the workshop could have been imroved?

7) Please comment on the organization of the event (from 1 = insufficient to 5 = excellent)

1 2 3 4 5

8) Comments and suggestions (including activities or initiatives you think would be useful for the future)

Further comments or suggestions